

# TMEA

## Region 9 Policies and Procedures LSC

2019-2020

Ken Labonski, Region Vocal Chair

Erin Bodhaine, Region Vocal Secretary

Anna Schermerhorn, Region Treasurer

Cliff Rabon, Vocal Tabulations Chairperson

**Small School Policies and Procedures begins on pg. 23**

**Junior High/Middle School Policies and Procedures begins on pg. 41**

# REGION 9

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This section contains the policies and practices of the Region IX Vocal Division of TMEA. All policies found in this section will yield to TMEA state policy and rulings available at [www.tmea.org](http://www.tmea.org). The following subjects are included in this section:

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# I. CALENDAR OF EVENTS

## A. REGION 9 REGION MEETINGS

- TCDA Meeting  
July 25, 2019
- Fall Region 9 Meeting  
Saturday, August 10, 2019 9AM  
Tomball Memorial HS
- Region Clinic & Concert Meeting  
Saturday, November 16, 2018 – 10:30 AM
- TMEA Meeting (see your TMEA schedule for meeting time).
- Spring Meeting TBD

## B. AUDITIONS

- Initial District Entry Deadline  
\*\*\*Saturday, August 31, 2019 – 11:59 pm entry postmark and computer deadline\*\*\*  
Online entry required - TMEA website – [www.tmea.org](http://www.tmea.org)
- District Auditions  
Saturday, September 14th, 2019 - Registration 7:30 - 8:30am  
OAK RIDGE HIGH SCHOOL  
Host: ELISA WEST AND THOMAS KANG
- Region Auditions - Registration 7:30 - 8:30am  
Saturday, October 19, 2019  
KLEIN FOREST HIGH SCHOOL  
Host: ANNA SCHERMERHORN AND KANDI POOLE
- Pre-Area Audition - Registration begins at 4:00 pm  
TUESDAY, DECEMBER 3, 2019  
THE WOODLANDS HIGH SCHOOL  
Hosts: PATRICK NEWCOMB, MELISSA NEWHOUSE AND STEPHANIE BIFFLE
- Area F Auditions - Registration time is 7:30am  
Saturday, January 11, 2020  
THE WOODLANDS HIGH SCHOOL (ten)  
Hosts: PATRICK NEWCOMB, MELISSA NEWHOUSE AND STEPHANIE BIFFLE  
Area F Chair: JASON WOMACK

## C. ALL-REGION CLINIC AND CONCERT

- ALL REGION PRE-CLINIC SECTIONALS  
ALL students attend (Mixed, Treble, Honor)  
Tue, November 12, 2019 – registration begins at 5:30 p.m.

Site CPHS – rehearsal from 6:00-8:00 pm

Host: College Park HS

- ALL REGION CLINIC and CONCERT
  - Friday Region Clinic

Friday, November 15, 2019– registration begins at 5:30 pm  
Klein HS – rehearsal from 6:00-8:30 pm  
Host: Heather Sharp and Tim Winebrenner
  - Saturday Region Clinic and Concert

Saturday, November 16, 2019 – STUDENTS ARRIVE at 8:30 am.  
Klein HS  
Concerts Begin; Honor at 5:30, Treble at 6:15 and Mixed at 7:00
- Audition Literature for Fall 2019

### **District**

(M)Unclouded Day

(M)Geistliches Lied

(Tr)My Lord Has Come

(Tr)The Composition of a Kiss

(TB)O Magnum Mysterium

### **Region**

(M)Borgoroditse Devo

(M)Mount Rushmore, Movt' III\*

(Tr)Kyrie, Gloria

(T/B)Widerspruch

(T/B)Come and Go to that Land

### **Pre Area**

(M)Mount Rushmore, III and IV\*

(Tr)Salut Printemps\*

(T/B)LausTrinitas\*

## **II. Elected Positions**

### **A. Election Procedures**

At the Spring Meeting in even-numbered years the members of the Vocal Division shall elect a Vocal Chair, Secretary, and Treasurer. Newly elected officers assume their duties immediately after the spring meeting at which they are elected.

### **B. Region Vocal Division Chairperson**

Region Vocal Chairperson shall be selected in the following manner:

- Nominations shall be made from the floor during the spring vocal division meeting in even-numbered years.
- Directors of the region will vote.
- The term of office for the region vocal chairperson shall be two years.
- General Duties

- Fulfill all duties pertaining to region activities as specified by both TMEA State and Region IX Handbooks.
- Serve as moderator for the five region meetings held each year: TCDA convention, fall meeting, Region Weekend, TMEA convention, and spring meeting.
- Oversee the Middle School Vocal Coordinator, Small School Coordinator, Treasurer, Secretary, and Tabulations chair in the carrying out of their specific duties.
- Ensure that all vocal directors in the region are informed of all policies and procedures for region events, as well as all other information pertinent to TMEA membership.
- Secure all contest sites and communicate with hosts of those sites in preparation for each event.
- Make all other decisions pertaining to region vocal activities including student issues, violation of TMEA policies and procedures, and any conflicts or questions that may arise.
- Determine audition cuts for all auditions prior to area.
- Provide pre-area sight-reading melody.
- Region Chairperson Audition Duties
  - Provide cut tracks for ipod and backup cut tracks for all auditions.
  - Preside over judges meeting prior to each audition.
  - Determine number of zones (rooms) necessary for each section.
  - Selection of judging panels.
  - Designate one person on each panel as the panel chair or “Judge 1.”
  - Observe all other duties set forth in the TMEA Auditions Process – Vocal Division Appendix.
  - Select audition cuts for all auditions prior to area.
  - Judge Selection Policy - It is the responsibility of the region vocal chairperson or his/her designee to secure the services of judges for the district, region, and pre-area auditions.

#### C. Region Vocal Secretary

- Keep a written record of minutes for the four region vocal division meetings.
- Organize, prepare, and oversee the publishing and printing of the Region Clinic and Concert Program.
- Selection of the region vocal secretary shall be in the same manner as the region vocal chairman.
- The term of office for the region vocal secretary shall be two years.

#### D. Region Vocal Treasure

- Oversee the payment of all honorariums relating to all TMEA vocal events.
- Keep accurate records of all region vocal division expenses.
- Oversee the prompt payment of all entries and penalty fee assessments by each director and follow up on all delinquent payments.

- Oversee the payment of all region expenses pertaining to vocal activities and events.
  - Provide annual financial statements for the TMEA state office and Region IX directors.
  - Work with the region vocal chairperson in recommendations for the fee structure and honorariums
  - The selection of the region vocal treasurer shall be in the same manner as the region vocal chairperson.
  - The term of office for the region vocal treasurer shall be two years.
- E. Vocal Tabulations Chairperson
- Provide all computer-generated judges sheets and materials.
  - Coordinate all entry changes at the district audition as described above.
  - Observe all other duties set forth in the TMEA Auditions Process – Vocal Division Appendix.
  - Work with the region vocal chairperson in the preparation of all materials generated by the TMEA computer program for all region vocal auditions (number tags, score sheets, et cetera).
  - Supervise the computer tabulations room at all region vocal auditions
  - Stay current on all computer training offered by the TMEA state office.
  - Provide the TMEA state office with all requested data generated by the computer program.
  - Oversee the keeping and care of all region vocal division computer equipment and supplies.
  - The vocal tabulations chair shall be appointed by the region vocal chair.
  - Past Vocal Chairpersons
  - The office of past vocal chairperson shall be recognized as an advisory position to the present chairperson.

### III. DIRECTOR/ACTIVE MEMBER SPONSOR RESPONSIBILITIES

- A. All High School Directors
- Directors must be a current member of TMEA and see that the TMEA number is submitted as requested on all forms. In accordance with the TMEA Constitution, any director whose student participates must be a member of TMEA and shall be required to provide proof of membership at the time entries are due for the first audition.
  - Directors and Assistant Directors must be present at all TMEA activities in which their students are involved. Any exceptions must be approved in advance by the Region Chair. Failure to do so will result in action up to and including the filing of

a grievance with the TMEA state office. Further information regarding ethics and penalties is available at [www.tmea.org](http://www.tmea.org).

- Directors must notify students of the following:
- Music to be used at each audition
- Dates, places and events
- Dress for the Region Choir Concert (each school's uniform)
- Arrange for lodging, meals and transportation when appropriate.
- Submit online entry information and mail forms and fees/PO/requisition for each Audition and Region Choir participation to the Region Chair. Please refer to entry deadline.
- Notify the Region Chair of DNAs as soon as they occur and before each audition. This includes DNAs for Auditions and Region Choir Weekend.
- Serve as a judge or worker whenever requested according to TMEA Guidelines.
- Remain professional during all auditions.

#### B. Region 9 Proxy Policy

- All directors and assistant directors must be available to judge at an audition if he/she has students competing. In the case that a director is unable to attend the audition, the following procedure must be followed:
- Prior to the audition, a proxy must be designated and approval submitted in writing by the school's administrator and by the region chairperson.
- The proxy will serve in a capacity designated by the region chairperson.
- Each absent director is expected to pay the \$150.00 judges fee if he/she is unavailable to judge and a replacement judge must be hired.
- In emergency situations the \$150.00 fee will be waived, at the discretion of the Region Vocal Chair.
- Directors who fail to adhere to the rules, policies, or guidelines will be subject to terms of *TMEA Penalties for Rules and Policies Infractions*.

## IV. VOICING FOR REGION ENSEMBLES

#### A. All-Region High School Mixed Choir (grades 9-12, SSAATTBB)

- Region 9 Chooses from state -selected repertoire, 160 singers total.
- Participants are Region Auditioned chairs #1-20 per section.
- Alternates will be called in rank order from the preceding audition event.

#### B. All-Region High School Treble Choir (grades 9-12, SSAA)

- Region 9 chooses from State-selected and clinician-selected repertoire.
- 100 singers total.
- Participants are Region auditioned chairs #21-45 per treble section.
- Alternates will be called in rank order from the preceding audition event.

#### C. All-Region High School Honor Choir (grades 9-12, SATB)

Repertoire consists of selections made by the Clinician/Guest Director as well as the Region Chair. Each high school in the region may submit a balanced octet (S1, S2, A1, A2, T1, T2, B1, B2). Students are entered at the TMEA website immediately after the region choir auditions.

## V. AUDITION ENTRY PROCEDURES

### A. Region 9 Participation Fees

- District Student Entry  
\$20.00 per participant
- Region 9 Director Participation Fee  
\$35.00 for each director due with District Entries
- Region Clinic and Concert Student Participation Fee  
\$22.00 per Region Choir participant
- Region 9 Entry Change Policy

In the event changes to entries are needed on the day of the district audition, the following TMEA procedure shall be followed:

- The student with the problem will report to the call table.
- The call table will contact the director of the student.
- The student will meet with their director.
- If the director feels a change is needed, the director will immediately report to the tabulations room and complete the reconciliation form. At that time a penalty fee will be assessed.
- The tabulations chair will correct the registration and a new badge will be issued to the student.
- The tabulations chair will forward the reconciliation form to the region vocal treasurer for invoicing.

### B. Penalty Fees – TMEA AUDITION ENTRY PROCEDURES

- All contest deadlines will be 14 days prior to the day of the audition.
- The late and final online entry deadline will be seven days prior to the day of the audition.
- Correction to an existing student entry may be made between 7-13 days prior to the contest without penalty, but a student entry added less than 14 days but more than seven days prior to the contest will result in an additional 100% student late fee.
- Entries begun less than 14 days, but more than seven days prior to the contest, will be assessed an additional 100% student fee charge.
- A campus entry created less than 14 days prior to the contest will be subject to the TMEA Grievance Process.

Directors will be allowed to add or change student entries the day of the audition. An additional 100% student late fee will be assessed.

All fees must be paid or supported by a school purchase order prior to the start of the audition.

*What does this mean?*

*District Audition is September 15. Entry fees are \$20.00*

*District Entry Deadline is September 1 at midnight. All entries submitted ON TIME will pay the \$20 original entry fee.*

*September 2th-8th – no penalty to edit your entries ONLINE – \$20.00 original entry*

*You can add students \$40 (\$40 late fee plus \$40 original fee)*

*September 10 and beyond – No online edits!*

*You must CALL Region Chair for Edits or Additions.*

*Any edit is \$20 (which totals \$40 because you have already paid original entry of \$20)*

*Any addition is \$40 (\$20 late fee plus \$20 original fee)*

- Payment of Penalty Fees
  - Penalty fees may be paid at the time the reconciliation form is submitted.
  - All penalty fees must be reconciled no later than region choir weekend.
  - Failure to meet payment deadline or excessive changes at the district choir auditions may result in a grievance being filed by the region vocal chairperson.

## VI. THE AUDITION PROCEDURE

### A. General Information

- Audition CD Information - Rehearsal CDs for the TMEA All-State Music (district, region, pre-area, and area levels) are available from Educational Enterprises Recording Company, P.O. Box 4053, Pasadena, TX 77502, (713-475-8555).
- Each director is expected to pay a one time \$35.00 fee with the District Entries.

### B. Electronic Devices – amended TMEA policy

- No electronic devices, including personal metronomes, may be used or accessed by a student participant until the results for the student's section have been posted or announced. Failure to comply with this regulation may result in a student disqualification.
- The list of non-allowable electronic devices includes, but is not limited to, phones, electronic games, computers, camera phones, and playback systems.
- The Region may set up an adult-monitored "call station" where students may access their phones in emergency situations without penalty.

### C. District Audition

- There is a \$20.00 per student District Entry fee.
- Each school director may enter as many students as he/she chooses, as long as those students meet the TMEA eligibility requirements.

- Judge Selection Policy - It is the responsibility of the region vocal chairperson or his/her designee to secure the services of judges for the district, region, and pre-area auditions.
- 72 voices from treble parts and 50 voices from tenor/bass parts will advance to the Region audition in the LSC track. The exact number per room is set by the region vocal chairperson and announced prior to the beginning of the district audition at the judges meeting. If there is more than one room for a voice part, an equal number of students from each room will advance.

*Example for each*

*Treble Section*

- 1 Zone – Chairs 1-72 advance*
- 2 Zones – Chairs 1-36 advance*
- 3 Zones – Chairs 1 – 24 advance*
- 4 Zones – Chairs 1 – 18 advance*

*Example for each*

*Tenor/Bass Section*

- 1 Zone – Chairs 1 – 50 advance*
- 2 Zones – Chairs 1 – 25 advance*

- LSC track students are placed into their rooms (zones) by random selection of the computer.
- In the event that changes to entries are needed on the day of the district audition, the director needs to follow the procedures listed under Region IX Entry Change Policy.

D. Posting of Results for ALL Auditions

- Tabulated audition results shall be available for inspection by directors for one hour following the conclusion of the entire audition. At the end of this period the results are subject to the TMEA Appeals Process.
- Directors are not allowed to photograph results.
- Region online posting may ONLY include students who made the choir and may only include voice part and audition number. HOWEVER, individual schools may post their own results in any manner.
- Results posted on-site will list all students in final order. Each director will be provided a written report which clearly shows the final ranking of all students in each section. This report may be generated via email.

E. Region Audition

- There is no audition charge for the Region Audition for LSC Choir students. SSC students will be registered on the TMEA site. There will be a \$15 fee per student and a \$35 fee per campus.
- At the completion of the Region Audition, 160 LSC students will advance into the All-Region Mixed Choir and 100 students will advance into the All-Region Treble

Choir. Additionally, Each high school in the region may submit a balanced octet (S1, S2, A1, A2, T1, T2, B1, B2) that must include all area candidates who are in the SSC track. Students who are SSC area candidates must be part of the balanced octet. In the event that the school has more than one SSC area student in each voice section of the balanced octet, they will be allowed to enter additional students as long as they are SSC Area candidates.

- 8 voices from treble parts and 8 voices from tenor/bass parts will advance to the Pre-Area audition in the SSC track. LSC Chairs 1-20 in all voice parts advance to the mixed choir, and advance to the pre-area audition.
- LSC Chairs 21-45 in the treble sections advance to the treble choir.
- Only chairs 1-20 advance to the Pre Area Audition. No alternates are called for the Pre- Area Audition.
- Alternates – In the event that a student cannot attend Region Choir Weekend, the Region chair may call up an alternate to fill the vacancy.
- Alternates will be called in rank order from the preceding audition event.
- A student may be called as an alternate, and this may result in a change for the student from Treble to Mixed, or from Treble alternate to Treble choir. However, the alternate may not advance in the all-state process.
- A Region Mixed Choir student who is replaced by an alternate must satisfy the region certification policy in order to participate in the pre-Area audition.

#### F. Pre-Area Audition

- There is no audition fee for the Pre Area Audition.
- The Pre-Area audition will emulate the Area audition, following the same policies and audition procedures.
- Students will sight-read at this audition. Sight-reading accounts for 20% of the total score.
- Chairs 1 - 5 in all voice parts advance to the Area audition.
- Alternates will be called in rank order from the preceding audition event.

#### G. Area Audition

- There is no audition fee for the Area Audition.
- Chairs 1-5 in all sections advance to the All-State Mixed Choirs
- Chairs 6-9 in the ten/bass sections advance to the All-State Tenor-Bass Choir.
- Chairs 6-12 in the treble sections advance to the All-State Treble Choir.
- Students who advance to the All State Choir are expected to pay a \$20.00 fee in cash. This is due at the end of the Area audition.

#### H. Honorarium for Guest Judges

- Guest judges will be paid an Honorarium of \$150.00 and a meal will be provided for all High School Auditions. Mileage will not be reimbursed.

#### I. Auditions Host

- Provide all materials as set forth in the TMEA Auditions Process – Vocal Division Appendix.
- Arrange for judges meals and concessions for students.

- \$100 shall be paid to any school hosting an audition; This \$100 amount covers breakfast and snacks for judges and contest workers
- \$8 per person (maximum) shall be paid to any school hosting an audition to cover the cost of a lunch provided for judges and contest workers
- \$10 per person (maximum) shall be paid to any school hosting an audition to cover the cost of a dinner provided for judges and contest workers
- The Region will provide a meal during Region Choir Weekend on Friday evening and Saturday Lunch for all Region 9 Directors , Clinicians, and accompanists
- Costs to host an audition (e.g., Custodial, Facility rental, etc) will be divided evenly between the Region and the host school.

#### J. Auditions Policy and Guidelines for Judges

- TMEA requires the use of a five member panel for all auditions. There are no exceptions for high school level auditions that lead to All-State seating.
- All judges should adhere to the following general guidelines:
- There shall be no discussion between judges during the audition process.
- Students shall be heard on the entire audition before a score is awarded.
- A judge may not assign duplicate scores during singing rounds – a raw score/rank conversion chart shall be utilized. A score of zero may not be given.
- Judges shall remain actively involved in judging through each singer's entire audition.
- Each judge shall be charged with the responsibility of knowing and following the audition procedures.
- Every effort shall be made to be consistent from the beginning to the end of the audition.
- All judges should conduct themselves in a professional manner throughout the audition.
- The same members of the judging panel must judge the same section (zone) throughout the entire audition.
- Once the cuts have been distributed, a judge shall have no contact with any participating students until the conclusion of his or her judging assignments.
- All Pre-Area Sight-reading judges should adhere to the following guidelines:
- Calculate the number of pitch and rhythm errors and subtract that from the total number of pitches and rhythms on the page. This is the sight-reading score.
- Scores may be duplicated for sight-reading.
- Students who start over shall only be judged on the new material presented.
- Sight-reading counts for 20% of the total score at the pre-area audition.
- Judge 1 (panel chair) is responsible for the following:
- Bringing a ipod for his/her audition room.
- Setting the volume level of the ipod prior to the beginning of the audition. The judge should listen to the entire ipod to determine the best level for the students. Once the auditions begin, the volume may not be changed for any reason.
- Keeping the audition room running quickly and smoothly

- Documenting any situations that vary from the norm and notifying the region chair of any problems.
- Collecting the scores of the panel and writing them on the Judge 1 summary grid.
- Collecting all judging materials for his/her panel and delivering them to the tabulations chair.

## VII. CERTIFICATION PROCEDURES

- A. According to TMEA Certification of District/Region/Pre-Area/Area Candidates, any student that qualifies for Pre-Area and does not attend the region choir weekend must certify through performance any music not listed as an audition selection at least 5 days prior to the Pre-Area Audition. Please submit Form G with a recording.

## VIII. REGION CLINIC & CONCERT

### A. Structure

- Region Choir is a 3 day event.
  - Day 1 takes place at a local high school (Sectionals).
  - Day 2 takes place at a local high school (Rehearsal)
  - Day 3 takes place at the selected performance venue.
- Performing Choirs
  - All-Region High School Mixed Choir (grades 9-12, SSAATTBB): Region 9 Chooses from state -selected repertoire. 160 LSC singers total. Participants are Region Auditioned chairs #1-20 per section in the LSC track. Chairs #21 and #22 are designated as alternates.
  - All-Region High School Treble Choir (grades 9-12, SSAA): State-selected and clinician-selected repertoire. 100 singers total. Participants are Region auditioned chairs #21-45 per treble section. Chairs #46 and #47 are designated as alternates.
  - All-Region High School Honor Choir (grades 9-12, SATB): Repertoire consists of the SSC Area Literature as well as one title auditioned by all students at the District Audition. Each high school in the region may submit a balanced octet (S1, S2, A1, A2, T1, T2, B1, B2) that must include all area candidates who are in the SSC track.
- In the case that a student is unable to participate in Region Choir Weekend. Please notify the Region Chair immediately so that an alternate may be called. Alternates will not be called after the Monday night of Region Choir week. (Amended Fall 2013)
- In the case that a Pre-Area candidate is unable to participate in Region Choir Weekend, please notify the Region Chair immediately so that an alternate may be called to Region Weekend. In addition, please complete FORM G and submit the form and non-auditioned Mixed Choir selections to the Region Chair 5 days prior to the Pre-Area Audition.

### B. Clinician Selection Policy

- The Region Vocal Chairperson will secure clinicians for Region Concerts.
  - It is the responsibility of the region vocal chairperson or his/her designee to secure the services of clinicians for all of the region choirs.
- C. Preparation for Honor and Treble Choir
- Students in these ensembles are expected to obtain and prepare concert repertoire with the same level of detail as the audition repertoire. Sectional rehearsals held the Monday prior to region weekend are intended to assist students but should not be the only preparation strategy used by students in these ensembles.
- D. Region Choir Music Selection
- Music for the Mixed Choir will be selected from the All-State Repertoire.
  - Audition Selections will be determined by the vocal chair.
- E. Region Choir General Information
- Students shall come prepared.
  - Students shall have a black folder and pencil.
  - Students shall wear their official school approved uniform.
  - Students shall have original music.
  - Individuals may not audio or video record the concert.
- F. Region Choir Attendance Policy
- Full attendance is required. Any absence must be approved by the student's Director and the Region Chair. Only school-related absences will be considered. Absence from ANY rehearsal may result in a student relinquishing their opportunity to perform with the Region Choir.
  - Students will receive their Region patch upon the completion of the concert.
- G. Honorarium Schedule
- Region Clinic and Concert
  - Clinicians: negotiated rate as approved by region chair
  - Accompanists: negotiated rate as approved by region chair

# FORM A

Texas Music Educators Association

Region 9 Vocal Division

## Round 1 Audition Invoice

Entries must be submitted online at [www.tmea.org](http://www.tmea.org) by 11:59pm

Saturday, August 31, 2019 (LSC)

Complete this form and mail it with a Check or Purchase Order to:

TMEA REGION IX VOCAL DIVISION

Attention: Anna Schermerhorn

Klein Forest High School Dr.

11400 Misty Valley Dr.

Houston, TX 77066

Make Checks Payable to:

TMEA REGION IX VOCAL DIVISION

11400 Misty Valley Dr.

Houston, TX 77066

*Check or Purchase Order Postmark Deadline is Saturday, August 31, 2019*

*Be sure to reference your campus name on the check.*

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School Name	Director Name	TMEA #
Number of Students Entered	_____	@ \$20.00 ea = _____
Number of Directors	_____	@ \$35.00 ea = _____
		TOTAL = _____

# FORM B

## TMEA District Student Entry Information

ID Number (The ID number used to identify you at your school.) \_\_\_\_\_

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

### CHECK ONE

\_\_\_\_\_ I have read and fully understand my commitment. I understand that I am choosing to audition for District. I understand that if I do not follow through with my audition commitment that I must reimburse the choir \$20.00. If yes, please complete the form.

\_\_\_\_\_ I appreciate the opportunity; however, I am choosing NOT to audition for District. If no, turn in the form.

Home Address \_\_\_\_\_ Home City \_\_\_\_\_

Home Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

Student Email \_\_\_\_\_

Mother's Name \_\_\_\_\_ Father's Name \_\_\_\_\_

Parent's Email \_\_\_\_\_

**TRACK SELECTION** Circle One:      Large School Track      Small School Track

**VOICE PART TO AUDITION** Circle One: Sop 1, Sop 2, Alto 1, Alto 2, Tenor 1, Tenor 2, Bass 1, Bass 2

**GRADE** Circle One: 9, 10, 11, 12

**AGE** Circle One: 13, 14, 15, 16, 17, 18, 19

**GENDER** Circle One:      Male      Female

**HEIGHT** Circle One: 4.10, 4.11, 5.00, 5.01, 5.02, 5.03, 5.04, 5.05, 5.06, 5.07, 5.08, 5.09, 5.10, 5.11, 6.00, 6.01, 6.02, 6.03, 6.04, 6.05, 6.06, 6.07, 6.08

### DUAL CERTIFICATION

If you will be trying out in two divisions (ie: band and vocal) circle yes      Circle One: No      Yes

**TIME PREFERENCE** Circle One:      None      AM      PM

**CONFLICT:** \_\_\_\_\_

# FORM C

## RECONCILIATION FORM

Use this form in the case of an  
Omitted Entry or Voice Part Change at the District Audition  
ONE FORM PER STUDENT

### Action to be taken

\_\_\_\_\_ Omitted Entry  
\_\_\_\_\_ Voice Part Change

As a TMEA Region 9 Director, I am certifying that the following student has my permission to represent me and my school in the District Audition. I understand that there are penalty fees attached to this omitted entry/voice change and these fees MUST be paid by Region Weekend.

Director Name: \_\_\_\_\_

School: \_\_\_\_\_

School Address: \_\_\_\_\_

Voice Part: \_\_\_\_\_

Height: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Address: \_\_\_\_\_

City, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### In the case of a voice part change:

Entered Voice Part \_\_\_\_\_ Please change to \_\_\_\_\_

*Student's Signature/Date* \_\_\_\_\_

*Director's Signature/Date* \_\_\_\_\_

### Penalty Fees

\_\_\_\_\_ Omitted entry - \$40.00

\_\_\_\_\_ Voice part change - \$20.00



# FORM E

## District Student Drop Form

Please complete and fax to (936) 856-3391 or email to [klabonski@willisisd.org](mailto:klabonski@willisisd.org)

For drops the day of district? Please complete and bring the form with you!

To: Ken Labonski, FAX: (936) 856-3391

From:

Director: \_\_\_\_\_ School: \_\_\_\_\_

Drop District Audition

The following student(s) WILL NOT be auditioning at District.

<b>NAME</b>	<b>Voice Part</b>	<b>Address</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Director's Signature \_\_\_\_\_

Date \_\_\_\_\_

# FORM F

## Region Student Drop Form

Please complete and fax to (936) 856-3391 or email to [klabonski@willisisd.org](mailto:klabonski@willisisd.org)

For drops the day of district? Please complete and bring the form with you!

To: Ken Labonski, FAX: (936) 856-3391

From:

Director: \_\_\_\_\_ School: \_\_\_\_\_

Drop District Audition

The following student(s) WILL NOT be auditioning at Region.

<b>NAME</b>	<b>Voice Part</b>	<b>Address</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Director's Signature \_\_\_\_\_

Date \_\_\_\_\_

# FORM G

Use this form if a Pre-Area Candidate is unable to attend Region Choir Weekend.

Please mail this form

MAIL TO:

Ken Labonski, Region IX Vocal Chairman

1201 FM 830

Willis, TX 77301

## Verification of Pre-Area Submission

Must be received on or before

Monday, December 2, 2019

Student Name: \_\_\_\_\_

Voice Part: \_\_\_\_\_

Director: \_\_\_\_\_

School: \_\_\_\_\_

According to TMEA Certification of District/Region/Pre-Area/Area Candidates, any student that qualifies for Pre-Area and does not attend the region choir weekend must certify through performance any music not listed as an audition selection at least 5 days prior to the Pre-Area Audition.

I verify that the student listed above is the student on the recording.

Director Signature: \_\_\_\_\_